

Guidelines for Use of National University of Kaohsiung Student Dormitory during Winter and Summer Vacations

Amended and passed by the Seventeenth Administrative Board Meeting on November 27, 2001.

- I. These guidelines are expressly established according to Article 22 of this school's Dormitory Regulations in order to provide the best management possible for this school's students, as well as organizations and groups not affiliated with the university who stay in the dormitory during winter or summer vacation.**
- II. Prerequisites for Application:**
1. Students originally staying in the dormitory.
 2. Students from this university who are not dormitory residents but have legitimate reasons for requiring accommodations during winter or summer vacation.
 3. Students who are awaiting graduation, were unable to graduate, or have other legitimate reasons for seeking accommodations during winter or summer vacation.
 4. Those not affiliated with this school who require accommodations because of training, academic conferences, or other school or club related overnight activities.
- III. Period: From start to end of winter and summer vacations as indicated in this school's calendar.**
- IV. Application Procedures:**
1. This school's students and those awaiting graduation should go to the Student Counseling Office to register ([Application and Registration](#)). After receiving approval, they may go to the Cashiering Section to pay.
 2. Academic organizations and groups not affiliated with this school applying for accommodation must make a request in writing to this school, and designate a contact person among those seeking accommodation who will serve as a coordinator for all accommodation related matters. Payment may be made to the Cashiering Section after

agreement on accommodations has been reached.

V. Fee Standards

1. The standard fee for this school's students and students awaiting graduation for 1 month is one quarter the dormitory's price for one semester. Students must also pay a 2000 NT\$ security deposit in addition to accommodation fees. One month's rent will be assessed for winter vacation and 2 for summer vacation. Each person will be charged 50 NT\$ per day for winter vacation and 100 NT\$ for summer vacation for those staying less than 1 month. These prices are subject to change based on circumstances. However, the rooms may be lent to those involved in service or public welfare free of charge following approval of the President in particular cases.
2. Organizations and groups not affiliated with this school will be charged 1000 NT\$ per room. Price changes are separately established in supplementary regulations.

VI. Accommodation Management Regulations:

1. In most instances, students staying during summer and winter vacations will be placed together depending on actual use.
2. Those staying in the dormitory must obey dormitory regulations. Those who do not and continue to disobey after being warned by supervisors will have their accommodations terminated and must move out immediately.
3. Residents must be responsible in maintaining dormitory facilities during their stay, and will be responsible for reparation in the case of damage.
4. All residing in the dormitory must move out on the day after their period of stay ends.
5. Those who move in without permission or not in accordance with berth space allocation will be forced to move out immediately. In addition, an investigation will be undertaken concerning liability.

VII. Other matters:

1. If, after paying winter or summer accommodation fees, a person decides not to live in the dormitory, he or she must first request an attestation from the Student Counseling Office before receiving a refund from the Cashiering Section.
2. If this school terminates a person's residency, or a request for early move-out is made, the security deposit will be returned after deductions in reparation of damaged facilities, if any, are made. In general, remaining rent will not be returned.

3. Matters not addressed in these guidelines will be handled according to this school's Dormitory Regulations.

VIII. These guidelines are implemented after being passed by the Administrative Board Meeting and approved by the President. The same procedures shall apply to amendments which may arise.

